

## Registration Form LINGUASKILL REMOTE (ONLINE)

Centre Name: Advanced Learning Systems GmbH (The Cambridge Institute Wien)  
Centre Number: AT267  
Centre Address: Mariahilfer Straße 121b, 1060 Wien

### Candidate's details

(Please write in CAPITAL LETTERS)

Surname: \_\_\_\_\_ Female  Male   
First Name: \_\_\_\_\_  
Birthdate: \_\_\_\_\_  
Address incl. Post Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

The Linguaskill Remote exam administered by the Cambridge Institute Vienna **may only be taken within Austria**. Please only register if you are **physically present in Austria** at the time of the exam. **Should it subsequently come to light that the exam was taken outside Austria, this may result in disqualification, in which case no fees will be refunded.**

Exam Fee:	€ 230,-	(VAT-exempt §6 Abs.1 Zi 11 lit. a USG)
Exam Type:	<input type="checkbox"/> Linguaskill General	<input type="checkbox"/> Linguaskill Business
Exam Day:	_____	

Please send **this form** to [office@cambridge.at](mailto:office@cambridge.at) including a copy of your **passport**.

You will receive the login details for the online test within 2 working days after we received your payment.

**Payment:** Please use the online payment link: <https://pay.cambridge.at/b/8x2cN4fJpbn8aCd7MT5kk0a>

Please note that the entire test is **computer based and takes place online**. You must comply with certain technical criteria which you can find in the attached document. Furthermore, **a valid passport** is required.

**General Terms and Conditions:** By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions for this exam. Furthermore, I agree on storage and processing of my data. However, no data shall be shared with third parties except the Cambridge University.

**Cancellation policy:** The registration becomes binding by signing this form. Cancellations are only possible up to 48 hours before the start of the test, subject to a cancellation fee of EUR 89,-. After this deadline, no further cancellations are possible.

**Please also see important information overleaf as integrative part of this contract!**

.....  
Date

.....  
Signature of Candidate

**Important Information:**

By signing this document, you confirm that you have read and fully comply with the attached 'Candidate Guidelines'. All Linguaskill tests are monitored for potential malpractice. Malpractice constitutes any attempt to breach test security and obtain a fraudulent result that is not a true reflection of your level of English. **Linguaskill tests taken with Talview will be reviewed after the test event and if you are seen to have engaged in fraudulent activity, you will receive a score of zero for your test. There is no appeals process and tests that have had their scores zeroed will not receive a refund.** Note that all videos of proctoring sessions will be deleted after a period of 6 months.

You will receive the following login details for your remote proctored exam via email:

- URL invitation link
- Password

Make sure to contact us BEFORE your exam if you have any questions. Once you started your exam, your credit is consumed.

**Timetable for your exam day:**

You can take your test on your chosen test date from 3.00 pm and will have a 4-hour time slot to complete all sections. The test itself takes around 3–4 hours. This means you can plan short breaks between sections (e.g. between Writing and Speaking), and you can also go to the toilet during these breaks. However, you must NOT leave your seat whilst taking the test!

**Right of Withdrawal (only for distance and off-premises contracts):**

You have the right to withdraw this contract within 14 days without any reason given.

To exert your right of withdrawal you need to inform us in written form, either by letter or by email. You may use the attached sample form, but you don't have to. To keep the term (14 days) it is enough to send your information off within that time.

**Consequences of your withdrawal (only for distance and off-premises contracts):**

If you withdraw the contract we are obliged to transfer the money (for that contract, if received already) back to you within 14 days after receiving your withdrawal.

If you have asked us to start our service(s) for you within the withdrawal-term of 14 days, we are allowed to charge you for that service in relation to the entire amount of the contract. (See above cancellation policy.)

**For internal use only / Für interne Vermerke:**

- Prüfungsgebühr im Vertrag inkludiert/ Contract Number: \_\_\_\_\_
- Prüfungsgebühr wurde bezahlt
- Prüfungsgebühr wird binnen 3 Tagen überwiesen
- TLP Anmeldeleiste ok, Kurzzeichen: \_ \_ \_ \_

**WITHDRAWAL**

**Only use this if you want to withdraw your registration within 14 days after signing up!**

<p>To:      The Cambridge Institute          Advanced Learning Systems GmbH          Mariahilfer Straße 121b          A-1060 Wien</p>	<p>Tel. +43 (0)1 59 56 111          E-Mail: office@cambridge.at          FN 209467s</p>
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**Hereby I withdraw the contract # . . . . . from . . . . . I am aware that I will be charged with the respective amount if I have already consumed services within the term.**

Name of the withdrawing client: .....

Address of the withdrawing client: .....

.....

.....	.....
Date	Signature

(Please transmit this form either by post or by email. You also can express your withdrawal without using this form in any other written form or by informing us in person within our premises during our opening hours.)